



MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE

Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, GUNTUR - 522 017, A.P.

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

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College Code : Ke

Eamcet & ICET Code : MLEW

Ref :

Date :

Ref: MLEW/IQAC/2021-22/ MoM/4

28-05-2022

Minutes of Meeting of the Internal Quality Assurance Cell (IQAC)

(A.Y. 2021-2022)

Date: 28-05-2022, Time: 2.00 PM to 4.00 PM, Venue: Board Room.

Agenda

1. Review of minutes of IQAC meeting held on 1-4-2022 and subsequent action taken.
2. Discussion on Received NBA Accreditation status for CSE & ECE
3. Conduct of Student Satisfaction Survey
4. Mapping of Program Outcomes/Program Specific Outcomes of content beyond the Syllabus.
5. Performance Appraisal of faculty members
6. Any other point with the permission from the chair.

S.No.	Name	Designation	Composition	Role of Member	Signature
1.	Dr. J. Appa Rao	Principal, MLEW	Head of the Institution	Chairman	J. Appa Rao
2.	Dr. K. Gouthami	HOD, ECE Dept.	Faculty Representatives	Member	G. Gouthami
3.	Dr. G. Ramaswamy	HOD, CSE Dept.		Member	G. Ramaswamy
4.	Dr. K. Sunitha	HOD, IT Dept.		Member	K. Sunitha
5.	Dr. A. S.K. Chaitanya	HOD, S&H Dept.		Member	A. S.K. Chaitanya
6.	Mrs. K. Swetha	T.P.O		Member	K. Swetha
7.	Dr. S. Satheesh	Professor, ECE Dept		Member	Absent
8.	Dr. A.Srirama Kanaka Ratnam	Associate Professor, CSE		Member	A.S. Ratnam
9.	Mr. T. Venkata Rao	Assistant Professor, ECE		Member	T. Venkata Rao
10.	Mrs. M. Madhurima	Controller of Finance, MLEW		Management Representative	Member
11.	Dr. P. Nageswara Rao	Director, MLEW	Senior Administrative Faculty	Member	P. Nageswara Rao
12.	Dr. P.Srinivasa Rao	Professor, S&H Dept.	Member	Member	P. Srinivasa Rao
13.	Mrs. V. Jhansi	Assistant	Female faculty	Member	V. Jhansi

	Lakshmi	Professor, CSE	Representative		
14.	Mr. K.Srinivasa Rao	Private Employer	Nominee from Local Society	Member	<i>Seziz</i>
15.	Mrs. Thirupathamma	Secretary, Alumni Association	Nominee from Alumni	Member	<i>Absent</i>
16.	Mr. Santhosh Chaluvadi	CEO, Supraja Technologies, Pvt. Ltd., Vijayawada	Nominee from Employers	Member	<i>Ch. Santhosh</i>
17.	Mr. Parvathaneni Madhusudhan	Director & CEO Madblocks Technology Pvt. Ltd., Vijayawada	Nominee from Industry	Member	<i>P. Madh</i>
18.	K. Srividya	19KE1A0433	Student Representative	Member	<i>K. Srividya</i>
19.	S. Sindhu	19KE1A05A7	Student Representative	Member	<i>S. Sindhu</i>
20.	A. Uhasai	19KE1A1204	Student Representative	Member	<i>A. Uhasai</i>
21.	Dr. Chiluka Ramesh	Associate Professor, ECE	Coordinator of IQAC	Member Secretary	<i>Ch</i>

Dr. J. Appa Rao, Chairman, IQAC, welcomed all members of the IQAC, for the fourth meeting of 2021-2022 academic year and followed by a review presentation made by Dr. Ch.Ramesh, Coordinator of IQAC.

The following points were discussed and resolved in the meeting:.

Agenda 1: Review of minutes of IQAC meeting held on 1-4-2022 and subsequent action taken.

Resolution 1: The minutes of the meeting dated 1-4-2022 were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

S.No.	Recommendation given by IQAC Committee	Action Taken for implementation & Outcomes
1	Ref: MLEW/IQAC/2021-22/ MoM/3 Agenda 2 Regarding conduct of External Academic Administrative Audit	Chairman has given the instructions to all HoDs to make necessary improvements in line with the Academic Administrative Audit reports.
2	Ref: MLEW/IQAC/2021-22/ MoM/3 Agenda 4 Review of feedback from all stakeholders – students, parents, alumni and employers.	The Chairman has reviewed the feedbacks given by the stake holders and suggested to make necessary improvements as per feedback received.
3	Ref: MLEW/IQAC/2021-22/ MoM/3 Agenda 4 NAAC Registration and review on modified SSR.	In line with instructions received NAAC registration was completed on 25-4-2022 and IIQA approved. The Chairman has informed all the HoDs to prepare Self Study Report in consultation with the IQAC Coordinator

Agenda 2: Discussion on NBA Accreditation status of CSE & ECE.

Resolution 2: Honourable Chairman, IQAC has congratulated all faculty members of MLWEC for receiving NBA accreditation for B.Tech. CSE & ECE Programs from 2022 to 2025. Chairman suggested to all faculty members to prepare all relevant documents which are necessary for NAAC accreditation. The shortfalls and strengths given in NBA reports are discussed in the meeting.

Agenda 3: Conduct of Student Satisfaction Survey

Resolution 3: It is informed to conduct Student Satisfaction Survey for the academic year 2021-22 in the month of June, 2022 and feedback received from the students must be submitted to IQAC.

Agenda 4: Mapping of Program Outcomes/Program Specific Outcomes of content beyond the Syllabus.

Resolution 4: IQAC members reviewed the delivery details and mapping of Program Outcome/Program Specific Outcomes of contents beyond the syllabus and suggested to conduct workshops/seminars/Guest lectures/faculty development programmes/conferences etc.

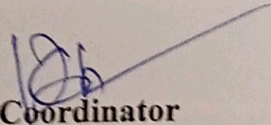
Agenda 5 : Performance Appraisal of faculty members

Resolution 5: Chairman instructed HoDs to submit performance appraisals of faculty members. It is decided to give the incentives to the faculty who are doing research, paper publications in journals and conferences etc. It is decided to encourage the faculties to apply for various research agencies for funding and for publication of research articles in reputed journals.

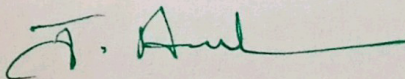
Agenda 6: Any other point with the permission from the chair.

As no other point was raised for discussion the meeting came to an end.

Dr. Ch.Ramesh, IQAC Coordinator, proposed the vote of thanks. The next IQAC meeting is unanimously proposed in the month of July, 2022. Coordinator- IQAC, solicited the continued support of the members for sharing their rich knowledge and wide experience for furthering the mission of the IQAC.


IQAC Coordinator
Dr. Ch.Ramesh

IQAC
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-522017.


Chairman, IQAC & Principal
Dr. J. Appa Rao

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-522017.

CC:

1. All committee members
2. Office



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01-04-2022

Minutes of Meeting of the Internal Quality Assurance Cell (IQAC)

(A.Y. 2021-2022)

Date: 01-04-2022, Time: 2.00 PM to 4.00 PM, Venue: Board Room.

Agenda

1. Review of minutes of IQAC meeting held on 11-02-2022 and subsequent action taken.
2. Regarding conduct of External Academic Administrative Audit
3. Review of feedback from all stakeholders – students, parents, alumni and employers.
4. NAAC Registration and review on modified SSR.
5. ICT facilities utilization by faculty members
6. Any other point with the permission from the chair.

S.No.	Name	Designation	Composition	Role of Member	Signature
1.	Dr. J. Appa Rao	Principal, MLEW	Head of the Institution	Chairman	T. And
2.	Dr. K. Gouthami	HOD, ECE Dept.	Faculty Representatives	Member	[Signature]
3.	Dr. G. Ramaswamy	HOD, CSE Dept.		Member	[Signature]
4.	Dr. K. Sunitha	HOD, IT Dept.		Member	[Signature]
5.	Dr. A. S.K. Chaitanya	HOD, S&H Dept.		Member	[Signature]
6.	Mrs. K. Swetha	T.P.O		Member	[Signature]
7.	Dr. S. Satheesh	Professor, ECE Dept		Member	Absent
8.	Dr. A.Srirama Kanaka Ratnam	Associate Professor, CSE		Member	[Signature]
9.	Mr. T. Venkata Rao	Assistant Professor, ECE		Member	[Signature]
10.	Mrs. M. Madhurima	Controller of Finance, MLEW		Management Representative	Member
11.	Dr. P. Nageswara Rao	Director, MLEW	Senior Administrative Faculty	Member	[Signature]
12.	Dr. P.Srinivasa Rao	Professor, S&H Dept.		Member	[Signature]

13.	Mrs. V. Jhansi Lakshmi	Assistant Professor, CSE	Female faculty Representative	Member	V.V
14.	Mr. K.Srinivasa Rao	Private Employer	Nominee from Local Society	Member	Sriniv
15.	Mrs. Thirupathamma	Secretary, Alumni Association	Nominee from Alumni	Member	Absent
16.	Mr. Santhosh Chaluvadi	CEO, Supraja Technologies, Pvt. Ltd., Vijayawada	Nominee from Employers	Member	Ch. Santhosh
17.	Mr. Parvathaneni Madhusudhan	Director & CEO Madblocks Technology Pvt. Ltd., Vijayawada	Nominee from Industry	Member	P. Mad
18.	K. Srividya	19KE1A0433	Student Representative	Member	K. Srividya
19.	S. Sindhu	19KE1A05A7	Student Representative	Member	S. Sindhu
20.	A. Uhasai	19KE1A1204	Student Representative	Member	A. Uhasai
21.	Dr. Chiluka Ramesh	Associate Professor, ECE	Coordinator of IQAC	Member Secretary	Ramesh

Dr. J. Appa Rao, Chairman, IQAC, welcomed all members of the IQAC, for the third meeting of 2021-2022 academic year and followed by a review presentation made by Dr. Ch.Ramesh, Coordinator of IQAC.

The following points were discussed and resolved in the meeting:.

Agenda 1: Review of minutes of IQAC meeting held on 11-02-2022 and subsequent action taken.

Resolution 1: The minutes of the meeting dated 11-02-2022 were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

S.No.	Recommendation given by IQAC Committee	Action Taken for implementation & Outcomes
1.	Ref: MLEW/IQAC/2021-22/ MoM/2 Agenda 3 Readiness for NBA Visit from Mentor Institute	Department of ECE & CSE completed their NBA inspection during 25 th to 27 th Feb, 2022 and waiting for the results.
2.	Ref: MLEW/IQAC/2021-22/ MoM/2 Agenda 4 Review of Placements of students	The Chairman instructed T.P.O to provide company specific training in order to improve placements
3.	Ref: MLEW/IQAC/2021-22/ MoM/2 Agenda 6 Awareness on IIQA & NAAC SSR.	Chairman has given the instructions to NAAC Coordinator to register for NAAC in the month of April, 2022.

Agenda 2: Conduct of External Academic Administrative Audit

Resolution 2: Principal stated that Academic & Administrative Audit will be conducted as per schedule proposed in the meeting tentatively in the first week of April, 2022. It is directed all head of the departments to prepare necessary evidences for audit.

Agenda 3: Review of feedback from all stakeholders – students, parents, alumni and employers.

Resolution 3: It is decided to collect feedback from various stakeholders through online. Also suggested to analyze the feedback and to submit report before next IQAC meeting.

Agenda 4: NAAC Registration and review on modified SSR.

Resolution 4: The management has given approval to apply for NAAC at the earliest possible. It is decided by the committee members to register for NAAC and submit IIQA. IQAC coordinator has explained the changes in the format given by the NAAC and suggested to prepare all data formats accordingly. The Principal instructed to IQAC coordinator and other members to go through new guidelines of NAAC and give the suggestions to respective criterion in charges.

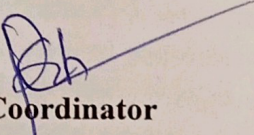
Agenda 5 : Utilization of ICT facilities utilization by faculty members

Resolution 5: Committee instructed for effective utilization of ICT facilities by every faculty members. The Chairman also instructed in-charges of Library, Exam Cell and Office to use ECAP effectively.

Agenda 6: Any other point with the permission from the chair.

As no other point was raised for discussion the meeting came to an end.

Dr. Ch.Ramesh, IQAC Coordinator, proposed the vote of thanks. The next IQAC meeting is unanimously proposed in the month of May, 2022. Coordinator- IQAC, solicited the continued support of the members for sharing their rich knowledge and wide experience for furthering the mission of the IQAC.


IQAC Coordinator

Dr. Ch.Ramesh

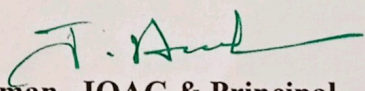
IQAC

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CC:PULLADIGUNTA, GUNTUR-522017.

1. All committee members
2. Office


Chairman, IQAC & Principal

Dr. J. Appa Rao

PRINCIPAL

MALINENI LAKSHMAIAH

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